

**Health Archives & Records Group general meeting,
Monday 14th January 2008, 1.30pm**

Council Chamber
Royal College of Physicians
11 St Andrews Place
London NW1 4LE

Go to <http://www.rcplondon.ac.uk/venue/location.htm> for details of how to reach the Royal College of Physicians.

Agenda

1. Apologies for absence
 2. Minutes of last meeting
 3. Matters arising
 - 7.4 Draft BSI standard on security requirements for electronic health records
 - 8.1 NHS information governance leads and records managers' networking group
 4. Update on matters discussed at HARG committee meeting
 5. Small and special – creating a database of Victorian patient records, by Andrea Tanner, Great Ormond Street Hospital
 6. Questions
- Short break at approx 2.30pm.*
7. Research value sub-group update
 8. Records management sub-group update, to include report on development of NHS Business Classification Scheme
 9. Open forum
 10. Next meeting

Close by 3.30pm, after which there will be the possibility of a short conducted tour of the Royal College of Physicians' Heritage Centre.