**Health Archives and Records Group General Meeting**

14 March 14.00-16.30pm

**Museum of the Mind, Bethlem Royal Hospital, Monks Orchard Road, Beckenham, Kent, BR3 3BX**

1. 14:00: Welcome and introductions
2. 14:05: Presentation by Juliet Scott, Tavistock Institute, on public engagement work on the Tavistock Institute Archive project
3. 14:25: Presentation by Laura Hynds, Bart’s Health NHS Trust, on the new NHS Code of Practice on Records Management
4. 14:45: Minutes and matters arising relating to last meeting
5. 15:00: Website report
6. 15.10: HARG future projects
7. 15.25: Open forum/sector and partner news
8. 15:45: Guided tour of the Museum with Colin Gale
9. 16.15: Optional time to view museum displays

**Transport from London:**

The museum is based in the Bethlem Royal Hospital, Beckenham, Kent. The easiest way to get to the Museum by public transport is to take a train to **Eden Park** from London Charing Cross/ Waterloo East / London Bridge / Cannon Street. There are four trains an hour with the journey being between 36-40 minutes. Once at the station, turn left out of the station, walk 500 metres to the roundabout, and turn right up Monks Orchard Road.

Alternatively, from London Victoria best public transport option is fast train to **East Croydon**, then 119 bus to junction of Wickham Road and Monks Orchard Road

**Map of the area:**

<https://www.google.com/maps/place/Bethlem+Museum+of+the+Mind/@51.3813577,-0.0371843,15.5z/data=!4m5!3m4!1s0x0:0x8bd02307976f7856!8m2!3d51.38097!4d-0.029355?hl=en-US>

**Catering:**

There is a cash only cafeteria, which is 50 yards from the Museum.

**Wi-Fi access:**

Guest Wi-Fi access is available.

For more information about visiting the museum, visit: <http://museumofthemind.org.uk/visit>